



## 2017-2018 BWC Requirements Cheat Sheet

### **Important Dates:**

**July 28** - Last day to submit semi-annual report ([www.safecolumbus.org](http://www.safecolumbus.org)) with info from January 1, 2017 to June 30, 2017.

**July 31** - Last day to enroll in SCGC, if you are already enrolled you do not have to re-enroll.

**January 19, 2018**- Last day to submit second semi-annual report.

### **Participation Requirements:**

Between **July 1, 2017 and June 30, 2018** your company must attend **10 meetings**. (You must sign in before every meeting and stay for the full duration).

- Two of the 10 meetings can be an external meeting
  - These training sessions can come from a variety of sources including: Safety Congress, Division of Safety & Hygiene classes, or of course, safety training at the Builders Exchange. For a list of upcoming classes at the BX, please visit our website at [bx.org](http://bx.org).
  - These programs must be safety-oriented, be at least an hour long and **must be hosted by a third party** (your firm cannot host training and receive credit).
  - To receive credit, you must submit a certificate of participation by June 30, 2018 via email.
  - Lastly, drug-free training, as well as online classes or webinars, **do not** count.
- One of the 10 meetings must be attended by you company's CEO.
  - The CEO must fill out a CEO card and sign in at the beginning of the meeting.
  - Any SCGC-sponsored event is eligible for CEO participation credit. If it isn't sponsored by SCGC, it isn't eligible.
  - Please note that there are no specific meetings for CEO's, and that industry-specific programs not sponsored by the SCGC **do not** count.

Regularly view participation status by visiting [www.safecolumbus.org](http://www.safecolumbus.org) and clicking on the **Attendance** tab.

Make sure you submit two semi-annual reports accurately and on time. 😊

Semi-annual Report Tips:

- For question 1, we are interested in the date of the most recent injury which resulted in **DAYS AWAY FROM WORK**.
- For question 6, if the most recent injury which resulted in **DAYS AWAY FROM WORK** was in the last 6 months (or not captured in previous reports), report how many days were missed from work.

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1.) Date of **most recent** injury/illness resulting in day(s) away from work:  (mm/dd/yyyy)

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Report all information below for **current six month period only**  
(corresponds with period identified above)

2.) Average Number of Employees:

3.) Total Hours Worked (entire six month period, all employees):

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Items 4, 5 and 6 are based on the Recordkeeping Requirements under the Occupational Safety & Health Act of 1970 (rev. 1/1/02). The columns listed below correspond to the columns in the OSHA 300 log.

4.) **Number of Deaths** (column G in OSHA 300 Log):

5.) **Number of occupational injuries and/or illnesses** resulting in days away from work (column H in OSHA 300 Log):

6.) **Number of days away from work** as a result of occupational injuries and/or illness (column K in OSHA 300 Log):

Note: If you report a death, injury or illness resulting in days away from work in the current six month period (item 4 or 5), the most recent date of the death, injury or illness must correspond with item 1.

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• Note: Please only hit the "Submit" button once, and allow time for processing.

Rebate Eligibility: (Rebates are determined by the BWC)

2% Participation Rebate	2% Performance Rebate	Both
<ul style="list-style-type: none"> <li>• Employers in a group-<b>retrospective</b>-rating are eligible</li> <li>• These employers must also:               <ul style="list-style-type: none"> <li>• Be state-funded (pay into the Ohio Bureau of Workers' Compensation)</li> <li>• Have an active BWC policy number and be in "good standing"</li> <li>• Meet all eligibility requirements</li> </ul> </li> <li>• Employers in a group-experience-rating are <b>not eligible</b></li> </ul>	<ul style="list-style-type: none"> <li>• Employers in the group-<b>experience</b>-rating programs are eligible</li> <li>• Be state-funded (pay into the Ohio Bureau of Workers' Compensation)</li> <li>• Have an active BWC policy number and be in good standing</li> <li>• Meet all eligibility requirements</li> <li>• Must not be involved in a group-retrospective rating program</li> <li>• <b>To earn a performance bonus, companies must:</b> <ul style="list-style-type: none"> <li>• reduce their frequency or severity rates by 10% or more</li> <li style="text-align: center;">OR</li> <li>• maintain a <b>zero</b> frequency and severity rate</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Employers <b>NOT</b> enrolled in a group-rating program are eligible</li> <li>• These employers must also meet all safety council rebate requirements (As listed in the Participation and Performance Columns)</li> </ul>

\*\*This Cheat Sheet is not all-inclusive, for more information, please visit [www.safecolumbus.org](http://www.safecolumbus.org).

If you have any questions, please contact Shane, Shauna, or Lauren.

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